FIRST QUARTERLY PROGRESS REPORT
OF THE JOINT TECHNICAL WORKING GROUPS
For the Period: December 2004- February 2005

This quarterly progress report from each Joint Technical Working Group is requested by the Secretariat of the Government-Donor Coordination Committee (GDCC) before 25 February 2005. It will be used to prepare a briefing note for the Second GDCC Meeting scheduled to be held on 7 March 2005. Please return the completed questionnaire to H.E. Chhieng Yanara at CDC in both soft and hard copy.

TECHNICAL WORKING GROUP (TWG): Deconcentration and Decentralisation (D&D)

1. Did the TWG prepare its Terms of Reference? Yes ☐ No **x**

2. Did the TWG prepare an Action Plan? Yes ☐ No **x** (if No, please continue to question 9)
   If Yes: When was the Action Plan approved by the TWG? (date / month / year)

3. Since the 7th CG Meeting held in December 2004 how many times has the TWG met? Twice – currently working as a D&D task Force. Work plan being prepared for 2005.

4. Is the scheduling of activities in the Action Plan done by month/quarter? Yes ☐ No ☐
   If No, please go to Q8, but first please identify the methodology that is planned to be employed by the TWG to monitor and report on progress made:.....
   .....

5. Please list below activities in the Action Plan that were scheduled to be implemented during the last quarter (December 2004 and February 2005).

i. Support the development of a draft Strategic Framework and action plan for D&D
ii. .....
iii. .....
iv. .....
v. .....
vi. .....
vii. .....
viii. .....
ix. .....
x. .....

Please use an extra sheet if you need more space.

6. Which of the activities listed in question 5 are being implemented as scheduled?

Activity (please use the same number as shown in Q5)	**Comments, if any**
Support the development of a draft Strategic Framework and action plan for D&D	This will provide the institutional framework for the TWG to be formed.

7. Please list the activities that are behind schedule, reasons for delay, and the TWG's recommendations for solving the problems.

Activity (please use the same number as shown in Q5)	**Reasons for Delay**	**TWG's Recommendation**

Please use an extra sheet if you need more space.

If you answered "No" to Q4 then please complete Q8 below, otherwise please go to Q9.

8. Please list below activities in the Action Plan that have been implemented during the last quarter (December 2004-February 2005).

Activity	**Comments, if any**

Please use an extra sheet if you need more space.

9. Is (are) there any Joint Monitoring Indicator(s) agreed at the 7th CG Meeting held in December 2004 that fall within the mandate of ***this*** TWG? Yes

If Yes, please list the indicators below:

4.1 The RGC National Policies, Strategic Framework, Action Plan finalized by March 2005 and submitted to Council of Ministers for approval.
4.2 The first draft prepared for consultation of the D&D organic Laws on the Management of Provincial & District,

Municipalities and the Capital, produced within the D&D strategic framework.

10. What progress has been made toward achieving the targets of the Joint Monitoring Indicator(s) listed in Q9 above?

Joint Monitoring Indicator	Progress	Constraints	Recommendation
4.1 D&D Strategic Framework	Draft currently being translated reday for broader consultation.	Tight time scale	Ideally longer period for consultations
4.2 First Draft of D&D Organic Laws	Drafting cannot start until D&D strategic Framework approved	Tight Time Scale	Prioritise laws that need drafting

11. Please list below activities in the Action Plan that are planned for the next quarter (March 2005-May 2005).

i. Complete D&D Strategic Framework and Action Plan and submit to Council of Ministers for approval.
ii. Formulate Government D&D Government Programme and Supporting Multi Donor Support.
iii. .....
iv. .....
v. .....
vi. .....
vii. .....
viii. .....
ix. .....
x. .....

Please use an extra sheet if you need more space.

12. REPORT ENDORSED BY:

Signature: _____
Chairman, TWG

Signature: _____
Donor Lead Facilitator

Name: …….

Name: …….