FIRST QUARTERLY PROGRESS REPORT
OF THE JOINT TECHNICAL WORKING GROUPS
For the Period: December 2004- February 2005

This quarterly progress report from each Joint Technical Working Group is requested by the Secretariat of the Government-Donor Coordination Committee (GDCC) before 25 February 2005. It will be used to prepare a briefing note for the Second GDCC Meeting scheduled to be held on 7 March 2005. Please return the completed questionnaire to H.E. Chhieng Yanara at CDC in both soft and hard copy.

TECHNICAL WORKING GROUP (TWG): ***Education Joint Technical Working Group***

1. Did the TWG prepare its Terms of Reference? **Yes** ☑ No ☐

2. Did the TWG prepare an Action Plan? **Yes** ☑ No ☐ (if No, please continue to question 9)
   If Yes: When was the Action Plan approved by the TWG? (date / month / year) ***To be Discussed***

3. Since the 7th CG Meeting held in December 2004 how many times has the TWG met? ***3 times***

4. Is the scheduling of activities in the Action Plan done by month/quarter? **Yes** ☑ No ☐
   If No, please go to Q8, but first please identify the methodology that is planned to be employed by the TWG to monitor and report on progress made: .....
   .....

5. Please list below activities in the Action Plan that were scheduled to be implemented during the last quarter (December 2004 and February 2005).

i. Setting up a Joint Technical working group
ii. Draft TOR of the Joint Technical Working Group.
iii. Discussion on TOR
iv. Draft an action plan for the Joint Technical working group
v. Agreement on Action Plan of the JTWG
vi. Agreement on scheduling of the Joint Technical Working Group meetings
vii. Dissemination of ESP/ESSP 2004-08 to the members of JTWG
viii. .....

Please use an extra sheet if you need more space.

6. Which of the activities listed in question 5 are being implemented as scheduled?

Activity (please use the same number as shown in Q5)	**Comments, if any**
i. Setting up a Joint Technical working group	*To to add more members*
ii. Draft TOR of the Joint Technical Working Group	*done*
iii. Discussion on TOR	*In the discussion process*
iv. Draft an action plan for the Joint Technical working group	*Done*
v. Agreement on Action Plan of the JTWG	*In the discussion process*
vi. Agreement on scheduling of the Joint Technical Working Group meetings	*Done*
vii. Dissemination of ESP/ESSP 2004-08 to the members of JTWG	*Done*

Please use an extra sheet if you need more space.

7. Please list the activities that are behind schedule, reasons for delay, and the TWG's recommendations for solving the problems.

Activity (please use the same number as shown in Q5)	**Reasons for Delay**	**TWG's Recommendation**
i. Setting up a Joint Technical working group		*Need more members from NGOs*
ii. Draft TOR of the Joint Technical Working Group.		
iii. Discussion on TOR		*Will be discussed in the next meeting (24 Mar 2005)*
iv. Draft an action plan for the Joint Technical working group		
v. Agreement on Action Plan of the JTWG		*Will be discussed in the next meeting (24 Mar 2005)*
vi. Agreement on scheduling of the Joint Technical Working Group meetings		
vii. Dissemination of ESP/ESSP 2004-08 to the members of JTWG		

Please use an extra sheet if you need more space.

If you answered "No" to Q4 then please complete Q8 below, otherwise please go to Q9.

8. Please list below activities in the Action Plan that have been implemented during the last quarter (December 2004-February 2005).

Activity	**Comments, if any**

9. Is (are) there any Joint Monitoring Indicator(s) agreed at the 7th CG Meeting held in December 2004 that fall within the mandate of ***this*** TWG? Yes ☐ No ☑ (please go to Q11)

If Yes, please list the indicators below:

.....

.....

.....

Please use an extra sheet if you need more space.

10. What progress has been made toward achieving the targets of the Joint Monitoring Indicator(s) listed in Q9 above?

Joint Monitoring Indicator	Progress	Constraints	Recommendation

Please use an extra sheet if you need more space.

11. Please list below activities in the Action Plan that are planned for the next quarter (March 2005-May 2005).

i. TOR will be endorsed
ii. Action plan will be endorsed
iii. 2 meetings will be conducted during March and May 2005.
iv. Prepare progress report to CDC by end of April 2005
v. Issue guideline for 2005-09 ESSP review *(If the draft Action Plan has been endorsed)*
vi. Conduct joint assessment *(If the draft Action Plan has been endorsed)*
vii. Prepare Education Sector Performance Report for mid-year 2005*(If the draft Action Plan has been endorsed)*
viii. Conduct ESSP 2005-09 review *(If the draft Action Plan has been endorsed)*
ix: Issue guideline for ESP 2006-2010 *(If the draft Action Plan has been endorsed)*
x. Conduct a SWAP seminar

12. REPORT ENDORSED BY:

Signature: _____
Chairman, TWG

Name: DOK-THAN

Signature: _____
Donor Lead Facilitator

Name: Etienne CLEMENT
Rep of UNESCO in CAMBODIA