FIRST QUARTERLY PROGRESS REPORT
OF THE JOINT TECHNICAL WORKING GROUPS
For the Period: December 2004- February 2005

This quarterly progress report from each Joint Technical Working Group is requested by the Secretariat of the Government-Donor Coordination Committee (GDCC) before 25 February 2005. It will be used to prepare a briefing note for the Second GDCC Meeting scheduled to be held on 7 March 2005. Please return the completed questionnaire to H.E. Chhieng Yanara at CDC in both soft and hard copy.

TECHNICAL WORKING GROUP (TWG): Partnership and Harmonization Working Group

1. Did the TWG prepare its Terms of Reference? Yes **X** No ☐

2. Did the TWG prepare an Action Plan? Yes **X** No ☐ (if No, please continue to question 9)
   If Yes: When was the Action Plan approved by the TWG? (date / month / year) 30/11/2004

3. Since the 7th CG Meeting held in December 2004 how many times has the TWG met? once

4. Is the scheduling of activities in the Action Plan done by month/quarter? Yes ☐ No x
   If No, please go to Q8, but first please identify the methodology that is planned to be employed by the TWG to monitor and report on progress made: ***The main activity of the P&H Working Group is to coordinate and facilitate the implementation of the H&A Action Plan. The activities in the Action Plan are scheduled by month and will be used to report progress.***

5. Please list below activities in the Action Plan that were scheduled to be implemented during the last quarter (December 2004 and February 2005).

i. Coordinate and facilitate the implementation of the H&A Action Plan.
ii. Continue to provide support to Sub-Groups of the P&HWG and TWGs.

Please use an extra sheet if you need more space.

6. Which of the activities listed in question 5 are being implemented as scheduled?

Activity (please use the same number as shown in Q5)	**Comments, if any**
i. Coordinate and facilitate the implementation of the H&A Action Plan.	
ii. Continue to provide support to Sub-Groups of the P&HWG and TWGs.	

Please use an extra sheet if you need more space.

7. Please list the activities that are behind schedule, reasons for delay, and the TWG's recommendations for solving the problems.

Activity (please use the same number as shown in Q5)	**Reasons for Delay**	**TWG's Recommendation**

Please use an extra sheet if you need more space.

If you answered "No" to Q4 then please complete Q8 below, otherwise please go to Q9.

8. Please list below activities in the Action Plan that have been implemented during the last quarter (December 2004-February 2005).

Activity	**Comments, if any**
i. Coordinate and facilitate the implementation of the H&A Action Plan.	
ii. Continue to provide support to Sub-Groups of the P&HWG and TWGs.	

9. Is (are) there any Joint Monitoring Indicator(s) agreed at the 7th CG Meeting held in December 2004 that fall within the mandate of ***this*** TWG? Yes **X** No ☐ (please go to Q11)

If Yes, please list the indicators below:

Session IV: Increasing Aid Effectiveness
Implement and monitor implementation progress on a sic month basis - Harmonization Action Plan and the Partnership Principles.

10. What progress has been made toward achieving the targets of the Joint Monitoring Indicator(s) listed in Q9 above?

Joint Monitoring Indicator	Progress	Constraints	Recommendation
Implement and monitor implementation progress on a sic month basis - Harmonization Action Plan and the Partnership Principles.	Cambodia's report on progress toward enhanced aid effectiveness was prepared and presented at the High Level Forum held in Paris from 28 February to 2 March. The Partnership and Harmonization TWG is monitoring the implementation of the H&A Action Plan and the UNDP Support Program at CDC/CRDB has allocated resources to provide support to TWGs that need any assistance on implementing the H&A Action Plan. The six month report will be prepared by CDC/CRDB and presented at the next GDCC meeting.		

Please use an extra sheet if you need more space.

11. Please list below activities in the Action Plan that are planned for the next quarter (March 2005-May 2005).
    i. Complete consultations with the Chairs of the TWGs on establishing a harmonization focal point in the concerned ministry.
    ii. Conduct workshop(s) to introduce the concepts and methodologies for implementing Program Based Approaches in sector/ministries that have not yet developed such programs for: (i) chairs and Lead Donor Coordinators of TWGS, and (ii) officials in the Planning Departments of the sector/ministries.
    iii. Coordinate and facilitate the implementation of the H&A Action Plan.
    iv. Continue to provide support to Sub-Groups of the P&HWG and TWGs.

12. REPORT ENDORSED BY:

Signature: _____
Chairman, TWG

Name: Chhieng Yanara
Secretary General, CDC/CRDB

Signature: _____
Donor Lead Facilitator

Name: Douglas Gardner
UN Resident Coordinator