

Partnership and Harmonisation TWG
23 February 2011
Annotated Agenda

1. Introductory remarks and welcome to new members

Actions required by TWG members

- TWG co-facilitators are invited to make short opening comments if they wish.
- New members of the TWG are invited to introduce themselves to the group.

2. Approval of the agenda

3. TWG annual workplan (attached as Annex One)

Actions required by TWG members

- TWG members are invited to email comments before the meeting.
- Comments can also be provided at the meeting.
- It is expected that the workplan will be endorsed at the meeting, subject to addressing all concerns that have been noted and agreed by members.

4. Paris Declaration Monitoring Survey – progress to-date and actions needed

- a) Validation of indicators 1, 11 and 12 – (to be emailed again with this agenda) - these qualitative indicators were drafted by CRDB and shared with TWG members. The deadline for comments was extended to 18 February. The TWG is asked to endorse the indicators, subject to incorporating any further revisions made at the meeting.
- b) Progress in collecting data on other indicators:
 - Data on indicators 10a (missions) and 10b (analytical work) was requested by an extended deadline 18 February.
 - Information on other indicators should have been provided by DPs by end-January (use of G system, PIUs, PBAs, etc)
 - Data on financial disbursements is required by the end of February.

Actions required by TWG members

- The original timeline for completing the survey is attached as Annex Two. CRDB will brief TWG members on progress to date.
- **Development partners have been requested to provide data on 2010 disbursements by 28 February.**
- Development partners are requested to bring any problems to the attention of CRDB.
- Specific queries may be discussed with the staff of CRDB and will be addressed in "clinic" format immediately after the TWG meeting.
- c) Confirmation of the Survey National Validation Meeting – this meeting will take place on 18 March. All survey indicators and reports should have been generated by March 11th, allowing one week for final reports to be reviewed.

5. Country Systems

- a) Discussion of CRDB/CDC Concept Note (sent by email on 1 February and again with this document)

Actions required by TWG members

- The Note provides recommendations on how to proceed with this work. TWG members are requested to provide comments on the Note (before or during the meeting) so that it can be finalised and used as an input to the National Workshop.

b) Proposal to hold a workshop in May 2011 to identify next steps

Actions required by TWG members

- TWG members are requested to propose an agreeable date and mark their diaries accordingly.

6. Promoting an effective and results-focused GDCC dialogue

Actions required by TWG members

- CRDB will provide a briefing on initiatives to strengthen GDCC as a partnership and dialogue mechanism. TWG members are invited to comment and provide constructive inputs.

7. Up-dates from TWGs on PBA work, progress, challenges (3-5 minute oral briefing)

The following TWGs and RGC ministries/agencies are invited to make a short briefing that details progress to date in establishing/strengthening their PBA work. The briefing can focus on work done, progress made, challenges identified and any support from CRDB that is required. The objective is to support learning from one another's experience. Other TWGs are encouraged to participate actively in this discussion.

- a) MoWA (TWG-G)
- b) MoP (PPR TWG)
- c) NCDD-S (D&D)
- d) CMAA (MA TWG)
- e) MoE and climate change

8. TWG Network meeting 5-6 April on PBAs

This is an information item. CRDB will convene a meeting of the TWG Network on 5-6 April (date and venue tbc). The purpose of the meeting is to build momentum in strengthening PBAs in Cambodia. TWG members – RGC, DPs and CSOs – from the following ministries/agencies and TWGs will be invited:

- a) MoWA (TWG-G)
- b) MoP (PPR TWG)
- c) NCDD-S (D&D)
- d) CMAA (MA TWG)
- e) MoE and climate change

Other TWGs will be invited to send their usual representation (Chair, Secretariat, DP co-facilitator).

9. Any other Business

- a) ***Making Partnerships Effective in Cambodia*** – the final phase of this exercise will focus on developing a set of resources that can be used by CRDB (for facilitating PBA and sector work) and by all other TWGs, RGC ministries/agencies, NGOs in their partnering work. An on-line resource will be developed providing an overview of the work completed so far and the results achieved. Access to all of the tools and resources that were developed since the inception of this exercise in mid-2009 will be provided.
- b) ***Paris Declaration monitoring survey*** - Specific queries may be discussed with the staff of CRDB and will be addressed in "clinic" format immediately after the TWG meeting.

Annex One

Partnership and Harmonisation Technical Working Group 2011 Annual Work Plan (Draft 2 February 2011)

<i>Aid effectiveness objective</i>	<i>P&H TWG Activity (1)</i>	<i>Responsible parties</i>	<i>Output indicator</i>	<i>Timing</i>
To provide a forum for establishing consensus on aid effectiveness priorities, consistent with policy framework - P&H TWG ToR para IV(a)				
Produce Aid Effectiveness Report with policy recommendations(CDCF Q4 2011)	Discuss AER Concept Note and provide inputs to draft AER AER to provide inputs to a new policy framework	All TWG members All DPs	CN produced and agreed by TWG AER finalised for CDCF dialogue	Q3 2011 (CN) Q4 2011 (Draft AER)
Promote use of country systems	Concept Note produced to review progress and strategy Support national workshop (May 2011) Prepare roadmap for next steps	CRDB sub-group of P+H TWG sub-group of P+H TWG	Feb 2011 discussion Workshop held Roadmap produced	Feb 2011 May 2011 second half 2011
Promote programme-based approaches	TWG to offer inputs and comments for development of PBA training resources and to provide updates on sector progress	All TWG members	PBA resources developed PBA clinics provided by CRDB to TWGs	Q2 2011 On demand
To provide recommendations on the formulation, implementation, monitoring and evaluation of aid effectiveness initiatives - P&H TWG ToR para IV(b)				
Strengthening dialogue and coordination arrangements	Provide inputs to a discussion paper on the GDCC and links to CDCF and TWGs	CRDB All TWG members	Paper produced Inputs incorporated for GDCC	Q1 2011 Q2 2011
Link aid effectiveness work to results-based monitoring at sector level	Reformulate JMI matrix for all TWGs (with clear results chains & linking aid effectiveness activity to core work)	All TWG Chair/Lead DP GDCC	JMI matrix revised	Q3 2011
Assess link between aid effectiveness policy, behaviour change and development results	Finalise Evaluation and conduct Monitoring Survey of PD to identify relevant lessons for Cambodia	All P+H TWG	PD Evaluation study and survey results produced	Q2 2011
Provide inputs to HLF-4 in Busan	Dialogue with all partners (RGC, DPs and CSOs to agree key messages for Busan meeting)	All P+H TWG TWG Network	AER to include key messages for HLF-4	Q4 2011
To promote information exchange and peer learning - P&H TWG ToR para IV(c)				
Promote the implementation of national aid management priorities and the relevant application of global aid principles	To provide a forum to discuss progress and share sector level experience of implementation (especially sector level results and capacity-focused work), including with NGOs	RGC P+H focal points All P+H TWG members	Ministries and P+H TWG NGO representatives share experience for wider discussion	Each TWG meeting
Strengthen integration between central planning, budgeting and aid management processes	P+H TWG to act as discussion forum and opportunity for information sharing (together with PFM and PPR TWGs) on RGC initiatives and proposals related to integrating and strengthening core planning/budgeting processes. (2)	MOP (lead) CRDB MEF	tbc (MoP)	tbc
To identify – and seek remedies to - emerging opportunities and challenges related to national or global aid effectiveness commitments - P&H TWG ToR para IV(d)				
Promotion of South-South Cooperation (SSC) and management arrangements	Members to provide details of experience and initiatives for further consideration by RGC	CRDB (lead) RGC P+H members	Policy direction on SSC included in 2011 AER	Q4 2011
Ensure that new development partner personnel are well-briefed on national arrangements for managing development cooperation and partnerships	The induction resource for development partners is posted on CRDB website. The TWG will work in an advisory capacity to update the structure and content for newly-arrived DPs http://www.cdc-crdb.gov.kh/cdc/aid-management-cambodia.html	All P+H members	On-line induction briefing up-dated on-line	On-going

Notes

1. Some activities may be taken forward by smaller groups, as agreed by the full membership of P+H TWG.
2. MoP is the lead agency on this initiative so PPR TWG is the principal forum.
3. Not all tasks/responsibilities included in the P&H TWG ToR (para IV) are explicitly included in the 2011 AWP but may be addressed as the need arises.

Annex 2

Paris Declaration survey 2011: Data collection procedures and (provisional) timeline

Data collection

Indicators 3-10 of the Paris Declaration survey require that development partners enter information into the [Cambodia ODA Database](#) – this means that development partners are **NOT** required to directly complete the Donor Questionnaire provided by the OECD/DAC. Data will be exported from the ODA Database to complete the Country Spreadsheet and it will then be presented for validation. For indicators 10a and 10b, data collection will be through the Missions recording system (linked to ODA Database) in the first instance, supplemented with additional information as required. It is proposed that data to be collected and consolidated for the survey exercise as follows:

Paris Declaration Indicator		Data collection modality	ODA Database fields	Notes
Name of implementing partner / point of delivery		DPs enter information for each project record in ODA Database	3, 18a	The Paris Declaration survey methodology measures aid provided to the Government sector at the 'point of delivery' (i.e. by implementing partner) so this information is essential to complete the survey.
Indicator of disbursement to Government sector		DPs enter information for each project record in ODA Database	18b	
1	Operational development strategy	Qualitative questionnaire validated by RGC and DPs	---	World Bank to assess and score
2 a/b	PFM and procurement systems	World Bank CPIA and WP-EFF self-assessment monitors progress	---	http://www.oecd.org/dac/effectiveness/procurement (2b)
3	Aid reported on budget	DPs enter information for each project record in ODA Database	14	CDC to calculate budget baseline based on data provided Nov 2009
4	Coordinated capacity development	DPs enter information for each project record in ODA Database	9, 14	New definition/test – http://www.oecd.org/dac/pdsurvey
5a	Use of country PFM systems	DPs enter information for each project record in ODA Database	14, 18 (PD 5a)	New definition/test – http://www.oecd.org/dac/pdsurvey
5b	Use of country procurement systems	DPs enter information for each project record in ODA Database	14, 18 (PD 5b)	New definition/test – http://www.oecd.org/dac/pdsurvey
6	Parallel PIUs	DPs enter information for each project record in ODA Database	18 (PD 6)	New definition/test – http://www.oecd.org/dac/pdsurvey
7	In-year predictability	DPs enter information for each project record in ODA Database	14	CDCF figures will be used to proxy scheduled disbursements
8	Untied aid	DPs enter information for each project record in ODA Database	14, 18 (PD 8)	Data provided by OECD/DAC. Also recorded in ODA Database
9	Use of programme-based approaches	DPs enter information for each project record in ODA Database	9, 14	http://www.oecd.org/dac/pdsurvey
10a	Coordinated missions	DPs enter information for each project record in ODA Database	Mission database	Will need supplementing with development partner data
10b	Coordinated country analytical work	DPs enter information for each project record in ODA Database		Will need supplementing with development partner data
11	Results-oriented frameworks	Qualitative questionnaire validated by RGC and DPs	---	World Bank to assess and score
12	Mutual accountability	RGC and DPs agree status of aid policy and mechanisms that mutually review progress (e.g. Declaration, SFDCM, JMIs, TWG)	---	The first draft of the Country Report will provide a basis for discussion prior to the final endorsement meeting (18 March tbc)

Provisional Timeline for Conducting the 2011 Survey Exercise

Timing / Deadline	Activity	Lead responsibility
November 10-11 2010	National launch in conjunction with Regional Workshop (formation of sub-group to lead P+H TWG)	CRDB/CDC and DP focal points (UNDP & SIDA)
By end-2010	All DPs to update project records (except 2010 disbursements), especially questions 3, 9, 18	All DPs (with support provided by CRDB/CDC on request)
By end-2010	Survey sub-group to have prepared drafts of Indicator 1, 11 and 12 (qualitative assessments)	CRDB/CDC and sub-group
1 Jan – 28 Feb 2011	DPs validate data in the ODA Database	All DPs (with support provided by CRDB/CDC on request)
31 January	List of missions and analytical work (Indicators 10a and 10b) to be submitted to CRDB/CDC by DP focal points	All DPs to provide information to CRDB/CDC
28 February	All DPs to have up-dated question 14 (disbursements) in ODA Database (2010 disbursements)	All DPs
11 March	Validation completed. First draft of Country Spreadsheet (all indicators) and draft Country Report	CRDB/CDC
18 March	Final national validation/endorsement meeting (P+H TWG)	CRDB/CDC
31 March	Submission of Country Spreadsheet and Country Report to OECD/DAC	CRDB/CDC

Note: The Survey sub-group established by the P+H TWG will meet as required under the leadership and direction of the TWG Chair.