

**Partnership and Harmonisation Technical Working Group**  
**Work Plan**  
**(updated December 2006)**

#	P&H TWG's TOR	Actions Needed	Responsible RGC Institutions	Lead Development Partners	Status / Recommendations of Actions as of December 2006
1	Coordinate and facilitate the implementation of the RGC's Action Plan on Harmonisation, Alignment and Results (H-A-R) (# 1 in P&H TWG TORs)	Establish a mechanism to coordinate and facilitate the implementation of the RGC's H-A-R Action Plan for 2006-2010	CRDB/CDC	Lead Facilitator(s) P&H TWG	Mechanism established, based on routine reporting by TWGs to GDCC.
2		RGC and development partners jointly assess progress, on an annual basis, in implementing RGC's H-A-R Action Plan (E.a.1)	CRDB/CDC, line Ministries, agencies	All development partners	Task in 2007 will be to produce the Aid Effectiveness Report (AER) for CDCF.  Structure (concept note) of AER to be discussed in P+H TWG. Should include many of the activities included in this plan (e.g. PIUs, predictability)
3		Development partners provide an annual update to CRDB/CDC on progress made to implement their country action plans that have been prepared as part of the follow up to the Paris Declaration (C.1.c.1)	CRDB/CDC	All development partners	Data to be recorded in ODA Database (customised to monitor Paris Declaration).  Aid Effectiveness Report to be prepared by CRDB will review progress to date.  Remove from P+H workplan. CRDB to carry out donor portfolio review in 2007.
4	Identify, promote and facilitate the implementation of global best practices (# 2 in P&H TWG TORs)	Development partners review their country assistance strategies and policies to align their assistance with NSDP priorities and sector development plans (B.1.a.1)	CRDB/CDC and Chair of TWGs	All development partners	Recommended for inclusion as part of TWG guideline  To be reviewed by CRDB during periodic donor consultations and progress so far to be reviewed in Aid Effectiveness Report.  Recommend removal from P+H workplan
5		Each development partner provides to CRDB/CDC reliable indicative commitments of aid over a multi-year framework and disburses aid in a timely and predictable fashion according to agreed schedule (B.2.c.1)	CRDB/CDC MEF	All development partners	Recommend including this as part of ODA Database work.  AER will consider predictability and comment as part of H-A-R monitoring.  Recommend removal from P+H workplan if included in AER structure
6		Development partners provide transparent and comprehensive information to CRDB/CDC on ODA flows	CRDB/CDC	All development partners	Recommend that this activity be elaborated to cover all data and quantitative monitoring

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		(including contributions to NGOs) in a timely fashion, to enable integration into budget cycle (E.b.1)			activities through ODA Database, including identifying responsibilities for training and data collection.
7		CRDB/CDC with support from development partners carries out a survey on number of existing PIU/PMUs, and develop a strategy to integrate parallel PIU/PMUs in the government' structure (B.2.d.1)	CRDB/CDC MEF	Lead Facilitator(s) of P&H TWG	TWG guideline will inform, Database will monitor, Aid Effectiveness Report will analyze progress  Recommend inclusion in Aid Effectiveness Report structure and revised ToR
8		CRDB/CDC and development partners secure an agreement that no new parallel PIU/PMUs will be established under new programs and projects (B.2.d.3)	CRDB/CDC	Lead Facilitator(s) of TWGs	Agreement reached in Oct '06 Declaration  TWG guideline will inform, Database and GDCC reports will monitor, Aid Effectiveness Report will analyze progress  Recommend removal from P+H workplan
9		CRDB/CDC with support from development partners carries out a survey to collect information on the proportion of aid delivered through "untied-aid" modality and based on survey findings, formulate and implement a strategy, jointly with development partners, to increase the proportion of untied ODA (B.4.a.1)	CRDB/CDC	Lead Facilitator(s) of P&H TWG	Database will monitor Aid Effectiveness Report will analyze progress  Recommend removal from P+H workplan
10		CRDB/CDC and development partners jointly set targets on the portion of ODA that is to be delivered through Sector/thematic Programs, and other Program Based Approaches (PBAs) to be reached by 2010 in the framework of NSDP, and develop and implement a strategy to reach the agreed targets (C.1.a.1)	Chair of P&H TWG	Lead Facilitator(s) of P&H TWG	H-A-R tasks CRDB with providing support "on demand" to TWGs, incl in PBAs.  Aid Effectiveness Report will cover progress and analysis on PBAs.  Recommendation: Based on evidence gathered from Database, to be referred to GDCC
11		Each TWG prepares a calendar of field missions, diagnostic reviews and studies planned by donors participating in the sector/thematic area of the TWG (C.1.b.1)	Chair of TWGs	Lead Facilitator(s) of TWGs	To be entered into ODA Database  TWG to monitor on quarterly basis.  Studies agreed by TWG to be financed by MDSP.
12		Development partners ensure that the Standard Operating Procedures (SOP) for loan assistance and National Operational Guidelines (NOG) for grant assistance are	Chair of TWGs	All development partners	Chair of TWGs provide periodic reports to GDCC on development partners compliance with SOPs and NOGs.

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		followed in monitoring and reporting on their programs/projects to reduce burden on RGC implementing institutions (D.a.2)			TWG guideline will inform GDCC will assess and discuss Annual report will analyse progress  Recommend removal from P+H workplan if included in Annual Report structure
13	Examine and make recommendations on common and/or cross-cutting partnership issues (# 4 in P&H TWG TORs)	CRDB/CDC and development partners jointly carry out a review of the effectiveness of the TWG mechanism	CRDB/CDC	Lead Facilitator(s) P&H TWG	Done  Finalise broad guideline by Jan. 2007. New activity informed by P+H ToR, including inclusion in Aid Effectiveness Report based on GDCC reporting.
14		CRDB/CDC provides technical support to sector ministries and agencies on aid coordination and aid management issues based on needs identified and support requested by the Chair of the TWGs (A.c.1)	CRDB/CDC	Lead Facilitator(s) P&H TWG	CRDB/CDC with resources of the Multi-Donor Support Program delivers the support requested by Chairs of the TWGs.  Remove from P+H workplan as this is a CRDB activity
15	Continue to provide support to the Sub-Groups of the PWG working on capacity building issues and the preparation of the National Operational Guidelines (# 3 in P&H TWG TORs)	Completed (NOGs issued)			P+H ToR be amended to remove this activity